



CITY OF FALLS CHURCH

RECRUITMENT ANNOUNCEMENT

Residential Counselor

The City of Falls Church Court Services Division is recruiting for a full-time Residential Counselor. Responsibilities include counseling, monitoring and supervising court assigned female adolescents in a 24-hour residential setting. Bi-lingual Spanish is desired, but not required.

Responsibilities:

- Conduct individual and group counseling on established and as needed basis.
- Teach and model socially adaptive behavior.
- Plan and supervise recreation and leisure activities and food service.
- Provide crisis intervention, assess emergency and medical situations and determine appropriate action.
- Maintain resident logs, making entries and writing incident reports.
- Supervise and participate in food service activities and facility cleaning.
- Administer medication according to directions.
- Observe, record and evaluate client behavior and progress.
- Manage a caseload of up to four clients.

Qualifications:

- Bachelor's Degree in social sciences (MA preferred) or counseling and at least one year of experience counseling adolescents, preferably females in a residential program for court-involved youth.
- At least one year experience in case management.
- Valid drivers license from current state of residence.
- Knowledge of human behavior, mental health, juvenile justice and social problems, residential facility regulations, procedures and facility care techniques, counseling and the basic principles of human psychology.
- Ability to enforce rules firmly and fairly;
- Counsel clients in a residential environment who may be frightened, hostile, rebellious;
- Ability to supervise and coach a small group of clients and prepare records and reports.

Hours: Program staffing requires 24/7 coverage; the position involves a weekly schedule which includes a combination of day, evening and weekend shifts including holidays. The position is classified as essential personnel, which means applicants must be able to work during holidays, inclement weather, and emergency situations where redeployment is required.

Salary Range & Benefits: \$44,660 – 71,457, starting salary depends on experience and qualifications. Includes comprehensive benefits package including health insurance, dental insurance, pension plan, deferred compensation plan, flexible spending account, college savings plan, life and long-term

disability insurance, paid holidays, vacation and sick leave, free parking, credit union membership, and more. See www.fallschurchva.gov for additional information.

To Apply: Submit a resume or application to the City of Falls Church, Human Resources Division, 300 Park Avenue, Falls Church, VA 22046, or via e-mail at hr@fallschurchva.gov.

Reasonable Accommodation: During the selection process, applicants with disabilities may request reasonable accommodation with the agreement of the Human Resources Division. Requests should be directed to the Human Resources Division. The City of Falls Church does not discriminate on the basis of race, color, national origin, gender, sexual orientation, religion, age, or disability.

All City Facilities Are Smoke Free

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